

## **COVID-19 Risk Assessment Peel Hall Primary School**

In preparation for the school re-opening to Nursery, Reception, Year 1 and Year 6 pupils, from the 1st June 2020, the school has put in place a number of important control measures to help minimise the risk of transmission. However, children, who have been classed as clinically extremely vulnerable due to pre-existing medical conditions, have been advised to shield. We do not expect these children to be attending school, and they should continue to be supported at home as much as possible.

The school aims to implement, as far as possible, social distancing. However, part of the reason children are returning to school is to allow them to socialise and learn with a number of people.

Within school, pupils' social and emotional wellbeing will be the main priority, alongside delivering the curriculum.

### **Class or group sizes**

Class sizes will be reduced to groups of 13 in the Early Years Foundation Stage (EYFS) and 15 in Key Stages 1 and 2. Where staffing and space allow, the teacher to child ratio will be further reduced.

Pupils will stay within the same group of children throughout the day, and on subsequent days, with the same member of staff, wherever possible.

Within each learning environment desks will be spaced 2 metres apart, wherever possible.

### **Cleaning and hygiene**

All pupils and staff will be required to wash their hands with soap and water for 20 seconds and dry thoroughly:

- on entry to the building
- at regular intervals throughout the day
- before and after eating
- after coughing, sneezing or blowing their nose
- before leaving school at the end of the day.

Hand washing facilities will be available in the classrooms and toilets at all times.

All pupils will have access to tissues, which they will be encouraged to use when appropriate, so as to "catch it, bin it, kill it".

All bins will be emptied at regular intervals throughout the day.

Pupils will be actively encouraged not to touch their mouth, eyes or nose.

Regular cleaning of hard surfaces, such as desks and chairs, will be done at regular intervals throughout the day.

High traffic areas, such as corridors, door handles, light switches, sinks and toilet areas will be cleaned on an hourly basis throughout the day.

Where possible, all spaces will be well ventilated using natural ventilation, windows will be open and, where safe to do so, doors will be propped open.

School will follow the guidance outlined in COVID-19: cleaning non-healthcare settings guidance (<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings>).

### **Reduce mixing within the school**

Break times and lunchtimes will be staggered to limit the number of pupils using the outdoor areas at any one time.

Pupils will eat a packed lunch in their designated learning area, which will be cleaned prior to and after eating.

There will be no formal gathering of pupils throughout the school day, for example for assemblies.

Where possible, one way systems will operate.

Where one way systems can not be operated, areas will be divided in half and reduced traffic will be allowed. For example, dividers have been placed down the middle of corridors to keep groups apart as they do need to move round the setting.

All pupils will be able to access toilets when required, but access will be limited to two pupils at a time.

If any parent/guardian wishes to speak with the office staff or a member of the Senior Leadership Team, they will need to do so by phone.

On site meetings will only be held by prior arrangement, to ensure that protective measures can be put in place to minimise the risk to both staff and pupils.

### **Reduce the use of shared resources**

All resources or equipment, which need to be shared, will be disinfected prior to and after use, and between the use of different groups of pupils.

Classrooms have been organised so that cupboards and trays are turned around, so that only required equipment is accessible.

Soft furnishings have been removed from classroom environments.

In EYFS, large outdoor and indoor equipment will be used on a rotational basis by one group a day. The equipment will be cleaned after use.

### **Start and end of school day arrangements**

School start and finish times will be staggered.

Only one parent or guardian should bring/collect their child/children to/from school.

Parents will not be allowed in to school and are required to drop off their child/children 2 metres away from a receiving member of staff near the designated classrooms.

When collecting your child/children at the end of the day, parents will be asked to wait and socially distance themselves from others in the playground. We ask that parents do not congregate in groups either within or off the school grounds.

A one way system will be in operation for entering and leaving the playground areas.

## **Procedures in place should a child become unwell whilst in school**

\*\*\* Under no circumstances should a child attend school if they are feeling unwell or showing any signs of illness.

If any pupil or member of staff becomes unwell with any of the recognised symptoms of COVID-19 they will be sent home and advised to follow the guidance outlined in COVID-19: guidance for households with possible coronavirus infection (<http://www.gov.uk/government/publications/covid-19-sat-at-home-guidance>).

If the siblings of the pupil, who has become unwell, are also attending school, they will also be sent home and advised to follow the guidance for households with possible coronavirus infections.

Pupils, who become unwell, will be moved to a room where they can be isolated, behind a closed door, with adult supervision. A window will be opened for ventilation.

PPE will be worn by the staff member caring for the pupil, while they are waiting to be collected.

If the pupil needs to use the bathroom, while waiting to be collected, they will use a separate bathroom. The bathroom will be cleaned and disinfected before being used by anyone else.

In an emergency, school will call 999 if the pupil or staff member becomes seriously ill, injured or their life is at risk.

Staff members, who have cared for a child who has been unwell, will not need to go home, unless they develop symptoms themselves or the child subsequently tests positive.

Any member of staff, who has come in to contact with a pupil who is unwell, should wash their hands thoroughly for 20 seconds after contact.

Staff will clean the infected area after someone with symptoms has left, to reduce the risk of passing the infection on to other people. School will follow the guidance outlined in COVID-19: cleaning non-healthcare settings guidance (<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings>).

All children and staff, who are attending an education or childcare setting, will have access to a test, through the national testing programme, if they display symptoms of coronavirus, and are encouraged to get tested in this scenario.

Where the child or staff member tests negative, they can return to school and the fellow household members can end their self-isolation.

Where the child or staff member tests positive, the rest of their group, including staff, will be sent home and advised to self-isolate for 14 days. The other household members of that wider group do not need to self-isolate unless the child or staff member they live with subsequently develops symptoms.

As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting of the school, Public Health England's local health protection teams will conduct a rapid investigation and will advise the school on the most appropriate action to take.

In some cases, a larger number of children may be asked to self-isolate at home as a precautionary measure.

\*\*\* This risk assessment is a working document and if parents have any further suggestions as to how we can further reduce the risks, please speak to a member of staff.