

Dear Parents/Carers,

It was great to see you and your children after our Autumn break. I am sure that they have all grown! They were certainly very keen to tell me about what they had been busy doing!

I am just writing to let you know that for the next 7 weeks, until the Christmas holidays, Mrs McCormick will be working alongside myself and Mrs Gannon in our Reception class. Your children have worked with her previously in Nursery last year and currently Mrs McCormick works each Wednesday in our Reception class.

This is to enable myself to undertake more of my leadership duties supporting staff within KS1 and KS2. I will be meeting daily with Mrs McCormick at the start and end of each day. I will still be 'Meeting and Greeting' on the gate each morning so will see you daily too.

Please feel free to chat to me about the changes.
Many thanks,

Mrs Smith,
EYFS Lead/Assistant Head

